

Faculty of Forestry in Hajnówka						
Programme of studies (faculty)	<b>Forestry</b>		Level and format of studies <b>First level extramural</b>			
Subject area:	<b>Management of environmentally valuable areas</b>		Academic profile of studies: <b>General</b>			
Course:	<b>Work organisation basics</b>		Course code: <b>LN4007A</b>			
Course type:	optional	Semester: <b>IV</b>	ECTS credits		<b>3</b>	
Number of hours per semester:	W - 20	C-	L-	P-	Ps-	S-
Introductory courses	<i>Course name or "-"</i>					
Course aims and objectives:	<i>Description of assumed knowledge, skills and social competences that students should acquire upon completion of this course: To acquaint students with the basics of work organization and safety. The basics of ergonomics. Presentation of risks factors in work environment. Acquisition by students of skills of professional risk assessment.</i>					
Form of assessment	<i>Lecture – written assessment</i>					
Programme contents:	<i>Basic concepts of work organization and safety. Legal regulations on safety at work resulting from the Labour Code. Ergonomics and work physiology. Workplace hazards. Risk assessment. Accident at work and accident investigation. Policy on health and safety at work. Costs of safety at work.</i>					
Didactic methods	<i>Information and problem-based lecture</i>					
Learning outcomes	<i>Write in a minimum of 4 to a maximum of 8 learning outcomes in the following order: knowledge-skills-competences. Each learning outcome must be verifiable.</i>			<i>Reference to the subject specific learning outcomes</i>		
EK-1	Knows the basics of law relating to health and safety at work			L1_W14 L1_W17		
EK-2	Understands the risk factors in work environment and the concept of risk			L1_W14		
EK-3	Is able to identify threats at a selected workplace			L1_U09 L1_W08		
EK-4	Is able to assess occupational risk at a selected workplace and determine the risk management measures			L1_U09 L1_W08		
EK-5	Is able to assess the causes and circumstances of an accident at work			L1_U09 L1_W08		

EK-6	Is able to independently solve problems	L1_K05	
EK-7			
Learning outcome no.	Method of verification of learning outcomes	Course form (if more than one) on which the verification takes place	
EK-1	credit	lecture	
EK-2	credit	lecture	
EK-3	credit	lecture	
EK-4	credit	lecture	
EK-5	credit	lecture	
EK-6	credit	lecture	
Balance of student workload (in hours)	Lecture attendance	20x1h	20
	Preparing to pass the course	15h	15
	Studying literature of the subject	20h	20
	Consultations	5x1h	5
		TOTAL:	60
Quantitative indicators	Student workload related to activities that require direct participation of a teacher: 20x1h; 5x1h	25	ECTS 1
	Student workload related to practical activities: 15h +20h	35	2
Basic literature:	<p><i>Specify no more than 5 items of literature, including at most 1 position edited before 2000.</i></p> <p>1. Ejdys J., Kobylińska U., Lulewicz A.: <i>Integrated Systems of Quality, Environment and Work Safety Management. Theory and Practice</i>, Ed. Białystok University of Technology, Białystok 2006. 2. Ejdys J., Lulewicz A.: <i>Safety Management in the Enterprise</i>. Ed. Białystok University of Technology, Białystok 2005. 3. Idczak D.: <i>Ergonomics in Shaping Working Conditions</i>. ODiDK, Gdańsk 1999.</p>		
Additional literature:	<p><i>Specify no more than 5 items of literature, including at least one publication in a foreign language available in the library of BTU:</i></p> <p>1. <i>Manual of health and safety in carrying out basic works in the field of forestry, Regulation No. 36 of the Director General of the State Forests of 20 April 2012. The State Forests.</i></p>		
Implementing unit:	Faculty of Forestry in Hajnówka	Programme elaborated by:	Sławomir J. Snarski Ph.D.
Date of programme elaboration:	22/02/2016		Sławomir J. Snarski Ph.D.