



Faculty of Forestry in Hajnówka			
Programme of studies (faculty)	Forestry		<i>extramural 1st degree studies practical profile</i> Level and format of studies
Subject area:	Management of environmentally valuable areas		Course completion:
Course	Public management		Course code: LN4056B
Course type:	Elective	Semester: IV	ECTS credits 2
Number of hours per semester:	W - 10	C- 10	L- P- Ps- S- T-
Introductory courses			
Course aims and objectives:	Gaining knowledge about the functioning of public authorities, particularly local authorities; the ability to distinguish different sectors of government and its institutions, to recognize the competence of different levels of local government. Understanding the role of local government bodies in the performance of public duties.		
Form of assessment	Lecture – written examination, classes – test, thematic presentation.		
Programme contents:	The concept and essence of public management. Models of public management. The scope of public management. Local government units as public bodies. Legal and organizational base of functioning of local government. Organizational structure of local government units. The role and responsibilities of local authorities. Strategic management in Polish local government. The role of local governments in the process of regional development. Financing of public tasks with a particular focus on the tasks of local government. Managers of public organizations.		
Didactic methods	Informative lecture, classes of subjects, presentation, discussion		
Learning outcomes	<i>Learning outcomes: knowledge-skills-competence</i>		<i>Reference to field learning outcomes</i>
EK1	Student knows the models of public management and the division of competences between local government bodies		L1P_W11
EK2	Student knows the legal basis for the functioning of local government in Poland		L1P_W11
EK3	Student is able to enumerate tasks of local government and make their substantive analysis		L1P_U13
EK4	Student identifies and interprets the strategic management system in local government		L1P_W12, L1P_U13
EK5	Student discusses and analyzes the processes of regional development		L1P_U11
EK6	Student presents and analyzes the sources of financing of public tasks		L1P_U11
EK7	Student is able to prepare a thematic multimedia presentation and hold a discussion		L1P_U14

Learning outcome no.	Method of verification of learning outcomes	Course form (if more than one) on which the verification takes place	
EK1	Examination taken to complete a course	W	
EK2	Examination taken to complete a course	W	
EK3	Examination taken to complete a course, in-class test	W, C	
EK4	In-class test	C	
EK5	In-class test	C	
EK6	In-class test, assessment of a presentation	C	
EK7	Assessment of a presentation and teamwork	C	
Balance of student workload (in	Attendance at lectures	10 x 1h	10
	Attendance at classes	10 x 1h	10
	Preparations for classes	5h	5
	Preparations for the end-term test	10h	10
	Preparations to obtain a course credit and presence at the end-term test	10h	10
	Attendance at tutorials	5h	5
		TOTAL:	50
Quantitative indicators	Student workload related to activities that require direct participation of a teacher:	25	ECTS 1
	Student workload related to practical activities:	25	1
Compulsory reading list:	<ol style="list-style-type: none"> Hausner J. 2008. Public management. Scholar Publishing House. Kożuch B. 2003. Outline of public management. Foundation for Modern Management Publishing House. Koźmiński A. K. 2005. Management. Theory and practice. PWN. Zalewski Alojzy (red.) 2005. New public management in Polish local government. SGH Warsaw School of Economics Publishing House. 		
Supplementary reading list:	<ol style="list-style-type: none"> Boć J. (ed.) 2004. Public administration. Kolonia Limited. Cyfert S., Dyduch W., Latusek - Jurczak D., Niemczyk J., Sopińska A. 2014. Sub-disciplines in management sciences - isolation logic, conceptual model identification and thematic content. Organization and Management, nr 1 (161). Glińska B., Kuc B. R., Szczepankowski P. 1996. Strategic management - origin, development, priorities. Górski G. 2001. The History of Administration. LexisNexis Publishing House. Hausner J. 2002. From perfect bureaucracy to public management [in:] Maroda M. (ed.) Dimensions of social life. Poland at the turn of the 20th and 21st centuries. Scholar Publishing House. Izdebski H. 2003. Research on public administration [in:] Hausner J. (ed.) Public administration. PWN. Izdebski H. 2006. Introduction to Public Administration and Administrative Law. Liber. Kożuch B. 2011. Effective cooperation of public and non-governmental organizations. Monographs and Studies of the Institute of Public Affairs of the Jagiellonian University. 		

Implementing unit:	Faculty of Forestry in Hajnówka	Programme elaborated by:	Sławomir J. Snarski Ph.D.
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